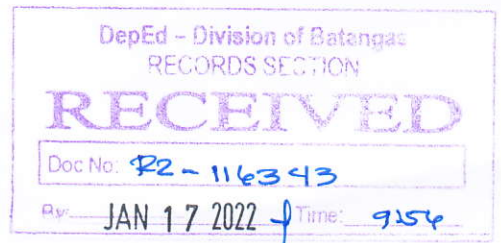




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS



January 17, 2022

DIVISION MEMORANDUM

No. 013, s. 2022

**VIRTUAL MEETING OF ADMINISTRATIVE OFFICER II (AO II) ASSIGNED IN
ELEMENTARY SCHOOLS**

TO: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Please be informed that there will be an online meeting of the Elementary School-based Administrative Officer II on January 18, 2022, Tuesday, 9:00 am, via Google Meet. The link will be sent to the participants of the meeting.
2. The agendas of the meeting are as follows:
 - a. Work Arrangement
 - b. Reporting and Performance Assessment
 - c. Other matters.
3. Compensatory time-off will be given to the participants of the meeting, relative to the Regional Memorandum on the "School Calendar Adjustment In CALABARZON To Foster Academic Ease",
4. Wide and immediate dissemination of this memorandum is desired.


MERTHEL M. EVARDOME CESOV
Schools Division Superintendent

DEPEDBATS-ODS-F-009/R1/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉ deped.batangas@deped.gov.ph
🌐 www.depedbatangas.org